

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES

MONDAY, JANUARY 12, 2015

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I. CALL TO ORDER

The Committee of the Whole of the Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 7:00 P.M. with President Wilbur Wolf, Jr. presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; David Gutshall, William Piper; Richard Roush; John McCrea; and Richard Norris.

Absent – Kingsley Blasco.

Others in attendance: Richard W. Fry, Superintendent; Kevin Roberts Jr, Assistant Superintendent; Richard Kerr, Business Manager; and Carol Kuntz, Board Minutes.

II. PRESENTATION

A. Mandated Reporter Update/Policy 806 Review – Mr. Kevin Roberts, Assistant Superintendent will lead the Board of School Directors in a discussion on Mandated Reporting/Policy 806 on Child/Student Abuse.

Presentation attached.

Specific questions regarding tonight's presentation:

1. Mr. Wolf inquired if this is a state requirement.
2. Mr. Wolf questioned if our contractors are all required to get these clearances.

3. Mr. McCrea asked what are the reporting requirements for our volunteers.
4. Mr. Piper inquired about elementary programs that are being run at the school likes biddy ball or midget wrestling.
5. Mr. McCrea questioned if the state defines immediately.
6. Mr. Fry informed the Board that there is no investigation on our side. It is a direct report to the state.
7. Mr. Barrick inquired how to get a CY-47 form that needs to be completed.
8. Mr. Wolf asked if anyone thought about how many reports will come in to the state.
9. Mr. Wolf questioned if this report would be recorded or noted at our location.
10. Mr. Barrick stated that if a bus driver had to make this report they could not possibly have the demographic information needed to report the incident. How will that work?
11. Mr. McCrea questioned what if you hear about an incident again. What do you do then?
12. Mr. Barrick inquired if there is a link on our website to help people know how to report incidents.
13. Mr. Piper asked if there will be a cost for updating your clearances ever three years.
14. Mr. Fry informed the Board of School Directors that we are looking at something that may cut the costs for us. We are looking through the consortium at buying our own fingerprinting machine.
15. Mr. Barrick questioned how many of the pre-employment people need to be contacted. Am I correct in stating that we send them a request to complete the report and they have 20 days to return it?
16. Mr. Fry informed the Board that you have to go back to whenever the employee started employment. If an employee starting before computerized systems started, it will be difficult to get those records. It will be challenging.

17. Mr. Wolf inquired about contractors who have direct contact with students like Chartwells or bus drivers.
18. Mr. McCrea asked about contractors like lawn mowing. Do they need clearances?
19. Mr. Barrick reminded the Board there are two meetings in February.

B. Audit Review – Mr. Richard Kerr, Business Manager and Mr. Jim Lyons, Greenawalt and Company, PC will provide information to the Board of School Directors on the Single Audit Review.

Presentation attached.

Specific questions regarding tonight's presentation:

1. Mr. Barrick asked what is the total debt to be paid off for the District and when is it scheduled to be paid off.
2. Mr. Fry informed the Board of School Directors that next month we will be looking at the capital projects. It is an appropriate time to start looking or thinking what to do in the future. We just had some meetings with our financial advisor and Ken Phillips.
3. Mr. Piper asked how many school districts do you do financial reports for and how many of them do you have no findings or no recommendations for.

III. PREVIEW OF THE AGENDA

President Wolf requested that the Board address NEW BUSINESS, PERSONNEL CONCERNS, Items A-1 through A-8 & A-10 through A-18 as a single action item. It has been suggested that Item A-9 be handled as a single action item.

IV. BUILDING & PROPERTY COMMITTEE

No discussion.

V. FINANCE COMMITTEE

No discussion.

VI. DISTRICT IMPROVEMENT COMMITTEE

No discussion.

VII. BOARD POLICY

No discussion.

VIII. ITEMS FROM FLOOR

No discussion.

IX. ADJOURNMENT

Motion by Piper to adjourn, seconded by Swanson to adjourn the meeting to executive session. Roll call vote: Voting Yes: Wolf, Swanson, Norris, Piper, Gutshall, Roush, McCrea and Barrick. Motion carried unanimously 8 – 0.

The meeting was adjourned at 7:52 PM



Robert Lee Barrick, Secretary